

## Catering Contract

Contact Name:

Telephone:

Email:

Site Contact Name (if different):

Telephone:

Delivery Date and Time:

Address:

Menu Selected:

Number of people:

Order details:

Special requests (if any):

Payment method:

Contract terms:

- A Service Charge of 15% and 5% GST will be on top of the food.
- Disposable serving plates, utensil and paper napkins are included.
- We accept order for next day delivery for party no more than 30 people. Payment must be made in full that same day.
- A minimum 20% deposit is required for party of 20 people and over.
- Deposit is non refundable for cancellation of less than 72 hours of the event.
- Final number of guests or food order must be confirmed 48 hours before the event.
- An additional \$5 per person will be charge for additional guests after the deadline.
- No refund will be giving for reducing number of guests or food order after the deadline.
- Delivery charge will be quoted per distance.

The following person is responsible for full details and full payment.

Signature:

Date: